

MDE NOSR Form Instructions

How to fill out the MDE NOSR Form

This form is required by the State. We need this form completed and submitted each semester in order for a student to maintain PSEO status and register for classes. Submit the MDE PSEO form prior to the time of registration for each semester the student participates in the PSEO program.

- Use the current version of the [MDE PSEO form](#)
- Print legibly using black ink.
- The student and parent complete Part 1:
 - Indicate the student's date of birth (required).
 - Answer both questions about current and previous Postsecondary institutions and provide enrollment dates, if applicable.
 - Parent/guardian signature is required
- The high school or home school contact person completes and signs Part 2:
 - School District of Attendance: Please include the name of the local school district and the district number. This is the district where the high school or home school is located. If unknown, contact the local school district for information.
 - Please do not leave this blank or enter "None".
 - Resident District: If a student attends a school in one district but resides in a different district, the name, number, and type of the student's district of residence must also be listed
- Eligibility: See Minnesota Department of Education PSEO information on page 3.
- Indicate the student's grade level in the appropriate box.
- Please answer the question about the student's high school instructional time.
- Sign and provide the requested information.
- The Crown College Registrar's Office will complete Part 3.
- Please check carefully for missing information and read Page 3 of the form for important information
- Please scan this form in as a .PDF document, save it for your records, and email to dualenroll@crowncollege.edu
- A photo of this form is not an acceptable format.
- We only need pages 1-2
- A correctly filled out MDE NOSR form with signatures will result in a faster acceptance time.

Thank you, Crown College PSEO Team