**Crown College Nursing Department**

**Office: 952-446-4482 Fax: 952-446-4489 E-mail:** [**nursing@crown.edu**](mailto:nursing@crown.edu)

**Application for BSN-Prelicensure Acceptance**

# Deadline for submission is Friday, February 7, 2025, by 4:00pm CST

*Submit application and supplemental documents via email to address listed above*

**First and Last Name:** Click or tap here to enter text.

**Student ID:** Click or tap here to enter text.

**Date of Birth:** Click or tap to enter a date.

**Semester/Year to start junior Nursing classes (“Fall 2025”):** Click or tap here to enter text.

**Home Address:** Click or tap here to enter text.

**Email:** Click or tap here to enter text. **Cell:** Click or tap here to enter text.

In this application, you are declaring your intent to be considered for acceptance to the Crown College Nursing Department, having met the minimum requirements listed on page 2 of this document. Space may be limited; not all qualified applicants are guaranteed acceptance. Your signature below indicates you have read and will abide by the standards in the most recent Nursing Department Student Handbook located on our [website](https://www.crown.edu/wp-content/uploads/2024/08/2024-2025-BSN-P-Student-Handbook-FINAL-1.pdf).

Click or tap here to enter text. Click or tap to enter a date.

Applicant’s Signature Date

NOTE: By signing above, the applicant releases Crown College, its employees, consultants/contractors, and all individuals involved in providing or collecting data, from any responsibility related to perceived/actual harm or damages as a result of this application and verification process. The applicant agrees to waive all rights to artifacts submitted, data collected, and scores assigned for the purposes of establishing priority in the acceptance process. The applicant understands that they may only receive their standing on the waiting list and not any other data such as scores, reviewers' comments, or acceptance priority.

**Nursing Application Minimum Requirements**

The following are minimum threshold requirements to be considered for acceptance into the Crown College Nursing Department.  Space may be limited, however, and not all qualified applicants are guaranteed acceptance.

1. Be age 18 or older by the start of the program/starting NUR courses.
2. Achieve a cumulative GPA of at least 2.75, pending spring grades. GPA will be calculated based on all current/previous college-level coursework.
3. Complete all bolded prerequisite courses with a grade of C+ or higher, pending spring grades, andwith no prerequisite course being taken more than twice. Science prerequisite courses must have been taken within the past five years.
4. Be recommended for acceptance to the Nursing Department by one person outside the Nursing Department.
5. Proof of current certification in Basic Life Support (BLS) for the Health Care Provider through the *American Heart Association*.
6. A cleared background check from the Minnesota Department of Human Services (DHS) is required prior to starting clinicals.
7. Demonstrate a level of personal health consistent with safe nursing practice as determined in a physical examination within the past 12 months. Each student must submit a completed “Crown College Nursing Department Essential Function and Physical Assessment Form” prior to starting clinical experiences.
8. Must provide one of the following negative TB test results within the past 12 months.

* Single-step Mantoux (TB skin test-TST).
* QuantiFERON®–TB Gold In-Tube test (QFT-GIT) or T-SPOT®.TB test (T-Spot)
* Documented normal chest x-ray within the past 5 years.
* After admission to nursing program, a symptoms assessment form may be required.

1. Provide documentation for Minnesota Department of Health Recommended Vaccines for Health Care Personnel (<https://www.health.state.mn.us/people/immunize/basics/hcpvax.html>)

* Hepatitis B series
* MMR – Measles, Mumps, & Rubella
* Varicella – Chickenpox
* Tetanus, diphtheria, and pertussis (Tdap) once and Tdap booster every 10 years
* Influenza – annually

1. Comply with current *Minnesota Department of Health COVID-19 Recommendations for Health Care Workers* and clinical site requirements. COVID-19 vaccination is not required to be accepted in the Nursing Program. Preference for exemption should be disclosed when other required vaccination documentation is provided.
2. Comply with facility-specific requirements, such as drug and alcohol testing, with negative results.
3. Comply with all policies and procedures of the most current Nursing Department Student Handbook and the most recent edition of the Crown College Catalog.

**Paperwork To Be Submitted with Application**

Submit application and paperwork listed below to [nursing@crown.edu](mailto:nursing@crown.edu) by the date listed at the top of the application. The department will verify other requirements at a later date.

* Recommendation Letter (may also be sent directly from your reference to [nursing@crown.edu](mailto:nursing@crown.edu) by application due date)
* Copy of AHA BLS Card (Classes available at [Crown EMTI](https://studentscrown.sharepoint.com/sites/Nursing/Shared%20Documents/Nursing%20Department%20Folder/FORMS%20and%20SIGNS/Application/BSNP%20Application%20for%202019%20start.pdf))
* Immunization Record
* Crown College Nursing Department Essential Function and Physical Assessment Form
* TB Result(s)

**Notification of Decision**

The Crown College Nursing Department will send all notifications pertaining to nursing application and acceptance via official Crown College e-mail. Students will be notified of either final acceptance, conditional acceptance, waiting list eligibility, or final non-acceptance by June 1. Final acceptance will be given no later than September 1.

### **Waiting List Eligibility**

The waiting list will be comprised of qualified applicants who were not accepted into the Nursing Department due to seat limitations. The rank on the waiting list will be based on the categories listed below.

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| --- | --- |
| Category | Criteria |
| 1 | Students who completed 36 or more credits at Crown College and met the application due date, as well as students who were accepted through Direct Admission to the nursing program |
| 2 | Students who completed 12 to 35.5 credits at Crown College and met the application due date. |
| 3 | Students who completed fewer than 12 credits at Crown College and/or did not meet the application due date. |

Students in Category 1 will be considered before students in Category 2, and students in Category 3 will be considered last. Regardless of student category, all Nursing Department acceptance criteria (per the most recent edition of the Nursing Student Handbook) must be met to be accepted into the nursing program.

### **Non-Acceptance to the Crown College Nursing Department**

Any student that is not accepted into the nursing program may reapply for acceptance in any future year.